

## WEEKLY PROGRESS REPORT

NAME **Kate Corbett**

**Supervisor's Signature** \_\_\_\_\_

### Week Ending

10-Aug-12

## Drug Laboratory

### *RUSH cases\**

|  |    |   |    |
|--|----|---|----|
| <b>TOTAL SAMPLES ASSIGNED:</b><br>RUSHES | 16 | <b>TOTAL SAMPLES COMPLETED:</b><br>RUSHES | 25 |
|--|----|---|----|

N/A=No Analysis Needed

**RUSHES** Back Log: 3

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

| LABORATORY TIME         |             |          |
|-------------------------|-------------|----------|
| Time Allocation         |             | Overtime |
| VACATION                |             |          |
| HOLIDAY                 |             |          |
| SICK                    |             |          |
| PERSONAL                |             |          |
| COMP TIME               |             |          |
| LEAVE W/O Pay           |             |          |
| COURT                   |             |          |
| COURT TRAVEL            |             |          |
| QA/QC                   |             |          |
|                         |             |          |
|                         |             |          |
| INSTRUMENT MAINT.       |             |          |
| TRAINING                |             |          |
| TRAINING TRAVEL         |             |          |
| MEETINGS                |             |          |
| CASEWORK                | 25          |          |
| OTHER - IN LAB          | 12.5        |          |
| OTHER - OUT OF LAB      |             |          |
| <b>Total All</b>        | <b>37.5</b> | <b>0</b> |
| <b>Total Out of Lab</b> |             |          |

Safety

| SUMMARY               |       |
|-----------------------|-------|
| SAMPLES ASSIGNED      | 16    |
| SAMPLES COMPLETED     | 25    |
| SAMPLES IN BACKLOG    | 3     |
| <hr/>                 |       |
| Total time out of lab | 0.00  |
| Total time in lab     | 37.50 |
| Total overtime*       | 0.00  |

| Comments:   |             |             |             |
|-------------|-------------|-------------|-------------|
| In Progress | In Progress | In Progress | In Progress |
|             |             |             |             |

| Cases worked on OT |  |  |  |
|--------------------|--|--|--|
|                    |  |  |  |
|                    |  |  |  |
|                    |  |  |  |

|Case# Type Case# Type Case#

Type #  
0